

# Chief Officer Appointments Panel

Friday 19 September 2014

## PRESENT:

Councillor Mrs Aspinall, in the Chair.  
Councillors James (substitute for Councillor Mrs Pengelly), Lowry and Mrs Parker (substitute for Councillor Peter Smith).

Apologies for absence: Councillors Bowyer, Evans, Nicholson, Mrs Pengelly and Peter Smith.

Also in attendance: Bernadette Smith (Senior HR Adviser) and Nicola Kirby (Senior Democratic Support Officer (Cabinet)).

For part of the meeting:

Tracey Lee (Chief Executive) for all the items except minute 52;  
Carole Burgoyne (Strategic Director for People), Chris Squire (Interim Assistant Director for Human Resources and Organisational Development), Linda Torney (Assistant Head of Legal Services) and Simon Rice-Birchall (Eversheds) for minute 52.

The meeting started at 5.30 pm and finished at 6.15 pm.

*Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

## 49. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by councillors in accordance with the code of the conduct.

## 50. **CHAIR'S URGENT BUSINESS**

The Chair advised that there were two items of urgent business –

- (a) interim arrangements following the appointment of a Strategic Director for Transformation and Change (if agreed) which would be considered following agenda item 5 (minute 53 referred);
- (b) proposals for a settlement relating to an employment matter which was exempt business and would be considered in Part 2 of the meeting when the press and public would be excluded.

51. **EXEMPT BUSINESS**

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**CHAIR'S URGENT BUSINESS**

52. **Proposed Settlement of Employment Matter (EI and 2)**

Tracey Lee withdrew from the meeting during consideration of this item.

Carole Burgoyne advised the panel of the details of the resolution of an outstanding employment matter concerning a Chief Officer which had been agreed under delegated authority following external legal advice.

Councillor Mrs Aspinall (Chair) thanked all those concerned for resolving this matter.

The report was noted.

53. **APPOINTMENT OF STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (EI)**

Further to the meetings of the Appointments Panel held on 18 July and 4 September 2014, the panel received additional documentation and references for two candidates for the post of Strategic Director for Transformation and Change.

The panel was advised that the agenda pack for the meeting held on 4 September contained pages 20 to 27 which were not relevant to the appointments and had been provided in error from the recruitment agency.

Agreed that Lesa Annear is appointed to the post of Strategic Director for Transformation and Change subject to consultation with the Cabinet Members and negotiation on the commencement date.

(At the end of this item, the meeting continued in public).

**CHAIR'S URGENT BUSINESS**

54. **Interim Arrangements for the post of Strategic Director for Transformation and Change**

Tracey Lee submitted a report on the proposed interim arrangements for the post of Strategic Director for Transformation and Change following the expiry of the current contractual arrangements for the current interim post holder on 27 October 2014 and prior to the commencement of the permanent post holder.

Agreed that –

- (1) the contractual notice period for the current interim resource is issued so that the contract ends on 27 October 2014;
- (2) the Assistant Chief Executive acts up as the temporary Director for the Corporate Services departments until a permanent Strategic Director for Transformation and Change commences employment, with an additional payment of £1,250 per month;
- (3) the Strategic Director for People is the temporary lead officer for the Transformation and Change Programme until a permanent Strategic Director for Transformation and Change commences employment.

(This item was considered in public).